

**MINUTES OF THE GENERAL MEETING
OF THE BIGFORK COUNTY
WATER AND SEWER DISTRICT**

The General meeting of the Bigfork County Water and Sewer District was held on March 13, 2019 at the District office. President, Lloyd Ross, presided.

ATTENDEES:

Directors: Lloyd Ross, Tom Cahill, Seth Price
District Employees: Julie Spencer, Mimi Wildeman
Engineering: Jeff Cicon P.E., Ryan Jones P.E., Morrison Maierle
Public: Mike Fraser Fraser Management

READ AND APPROVE MINUTES:

The minutes of the February 2019 General Board Meeting were reviewed for approval Cahill stated that the minutes cannot be approved at this time because there was not enough members that were present at the last meeting, they will be approved at the April 10, 2019 meeting.

CONSENT AGENDA

Ross asked for discussion, no discussion Cahill made a motion to approve, Price seconded and it was unanimously.

RESOLVED, That the Consent Agenda be approved

PUBLIC COMMENT

Mike Fraser with Fraser Management presented the Annexation Petition- Saddlehorn Tracts 2F and 2I, after discussion Price made a motion to approve the Annexation, Cahill seconded and it was unanimously.

RESOLVED, That the Annexation Petition- Saddlehorn Tracts 2F and 2I be approved

OLD BUSINESS

Operations Report- Ross asked if there was any discussion or questions regarding the report, there was none. Price made a motion to approve the Operators Report, Cahill seconded and it was unanimously.

RESOLVED, That the Operators Report be approved as submitted

Engineering update, Jeff Cicon

Ramsfield #4 Task Order #34 Well and Electrical Improvements- No Update

Water Tank & Transmission Line and Access Easement Task –The appraisal has been completed we have reached out to the land owner to schedule a meeting to negotiate the purchase but have no meeting date set.

Chapman Hill and Harbor Village PRV Replacement Project Task Order #35 –This project is on hold and has not been submitted to MDEQ. Based on feedback at the February Board Meeting, the project will be reconsidered this summer. In the meantime, we will continue working on acquiring the needed easements from Eagle Bend Golf Course.

Water Right Update- Spencer and I had a pre-application meeting with the DNRC to update the place of use for recently annexed areas. Due to recent litigation, the DNRC now requires properties to be annexed before they can be included in the District's place of use. Therefore, any future annexations will necessitate an update to the water rights. We are coordinating with Spencer to establish and estimated cost for this work that would then be passed on to the annexation requestor.

Discussion was had; this will be an ongoing topic the estimation of cost could be close to \$3,000.00 per change.

Blenn Street Services, - Under Attorney Advisement

Wastewater System Improvements-

- *Task Order #33- Wastewater System PER and CIP-* the Construction Committee met on March 7th to discuss the next steps for the project. The \$200,000 WRDA grant requires 25% match in the form of local funds or state grant/loan. Since TSEP and DNRC funds are pending legislative action, it was determined the District would earmark local funds for the match requirement. The grant and local funds will be used for the following general tasks (to be presented at the next board meeting):
- Easement/ Property Acquisition (coordination only)
- Preliminary Design
- Community Outreach
- Final Design

Montana Territory, LLC- No Update

Swan Springs Subdivision- No Update name change (Settlement)

MDT/ WGM Ice Box Canyon- No Update

Mayport Harbor Pumps- No Update

County Transfer Station- No Update

NEW BUSINESS

Annexation Petition-Saddlehorn Tracts 2F and 2I- see Public Comment

New UDIG Provider- Spencer updated the Board on the change in Montana 811 Service provider she will review the new contract and bring it to the Board in April.

Bear Hollow Frozen Sewer Line- Discussion was had in regards to the frozen sewer main and the cost to repair home owners' lines, the Board will look at cost and repair invoices when presented at next meeting and decide on a case by case.

COMMITTEE REPORTS

Annexation, Main Extensions & Construction Helberg & Cahill

- *TSEP Planning Grant-* Received reimbursement
- *District Properties-* No Update
- *Storage Tank Easement –* Engineers Report

Purchase of Additional CD Investment –..... Price & Ross

- Committee will meet after construction needs are clarified

Employee Insurance, Compensation & Certification & Safety Helberg & Keenan

- Safety Procedures- On going
- Job Opening– Spencer reported to the Board that we have narrowed down to four applicants to interview for the Operations position and requested that she and one of the guys be allowed to start interviewing for the position. There was some discussion and all Board members said if need be they would be available to sit in on interviews, but for Spencer to start the process.
- Personnel Issue- Under Attorney Advisement

Pretreatment Regulations Cahill & Price

- Renewal of 2019-2020 Contract

Budget & Rate Structure Helberg & Ross

- Asset Replacement Ongoing
- Sale of Sonoma- notification of sale waiting on funds transfer

Rules & Regulations Cahill & Price

- No Update

Farmland..... Helberg, Cahill

- Discussion was had in regards to setting up a meeting with City of Kalispell; Spencer will contact City Engineer to schedule.

COMMUNICATIONS

None

ADJOURNMENT

Ross called for a motion to adjourn. Cahill moved, Price seconded and it was unanimously

RESOLVED that the public meeting be adjourned at 8:15 p.m.

Secretary, Mimi Wildeman

Minutes approved by:

President Lloyd Ross